

OLETR Kickoff Conference

Information and Expectations

What is the Kickoff Conference?

The Ontario Law Enforcement Torch Run hold an annual Conference on the last weekend in January that is open to all members, free of charge.

The Conference is an opportunity to celebrate our successes of the previous year, look ahead to the upcoming year, and explore new fundraising and awareness initiatives.

The Conference includes guest speakers, Special Olympics athletes/volunteers and opportunities to network with fellow Torch Runners.

The Conference includes a portion dedicated to the presentation of the Rising Flame Award and the Guardian Award.

What is expected of the Host Service / Agency?

The host Service / Agency will be expected to secure the location for the Conference, including facilities to host approximately 150-200 people with accommodations and meals (details to be agreed upon with OLETR). The location should also have a facility to host an Operations Committee and Zone Coordinators meeting of approximately 30 people on the day prior to the Conference.

The host Service / Agency will be expected to arrange for local content for the Conference, including, but not limited to:

- Ceremonial unit for opening and closing ceremony
- Chief/Commanding Officer or designate to bring greetings
- Special Olympics athlete/family/volunteer guest speakers
- Special Olympics sport demonstration

The host Service / Agency will be expected to seek out sponsors/donations to assist in offsetting costs related to a hospitality room on the evening of the Conference.

It is strongly suggested that the host Service / Agency form a Kickoff Conference Host Committee.

*Final decisions on all aspects of the Kickoff Conference will be made by Special Olympics Ontario after discussions with the host committee.

* All expenses will be paid by Special Olympics Ontario